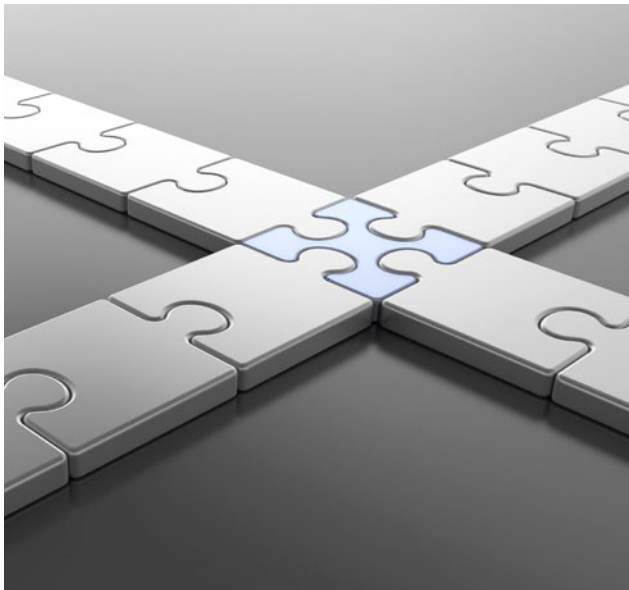


A control centre for all invoices entering your SAP® system

PROCESS DIRECTOR for Accounts Payable automatically matches information on your invoices against purchase orders and master data in SAP. For example, it can check tax number, bank details, company name, and even line items.

If the invoice matches the purchase order, it is automatically posted into SAP. Any discrepancies are detected and presented to the user.

After invoices are automatically verified, all your accounting tasks are a mere click away. You can post invoices for payment, view purchase orders, jump to the vendor data and more, all with a single click of the mouse.



If there are any errors on the invoice, or if there is no purchase order available (as with general expense invoices), the invoice is passed on to the electronic workflow WORK CYCLE.

PROCESS DIRECTOR works inside your familiar SAP environment using your existing configurations and set-ups. Your staff doesn't have to learn a new system or make adjustments to your SAP system.

Suitable for you if:

You are an SAP user who wants to automate your invoice processing.

With PROCESS DIRECTOR, you will:



Speed up invoice processing

You will get faster and more economical invoice handling using fewer resources.



Improve payment accuracy

Accurate payments mean better relations with suppliers. This enables you to get better discounts.



Improve exception handling

Easy handling of invoices that don't match the purchase orders.



Improve staff satisfaction

Staff can spend more time improving AP processes rather than manually verifying invoices.



SAP® Certified
Powered by SAP NetWeaver®

Technical capabilities

- Automated transfer of invoice data into SAP.
- Fields in your SAP system are automatically populated with data from the invoice.
- Automated posting of consistent invoices.
- All data from the invoice is presented together with a digital image of the document.
- All accounting actions are a mere click away.
- A "Repetitor" function can automatically check the invoice for changes since it was last accessed and post it if all inconsistencies have disappeared.
- Provides reports on your invoice flow and user actions.
- Can be easily customized to fit your specific needs and document workflows.
- Uses your existing SAP configurations and requires no modification of SAP standards.

Business system integration

Works inside SAP with the familiar SAP look and feel. PROCESS DIRECTOR is strictly separated from the SAP standard and does not require any modifications in the SAP system (ABAP Add-On).

PROCESS DIRECTOR: Hard Facts

ReadSoft SAP Products

- PROCESS DIRECTOR
- WORK CYCLE
- EDI COCKPIT
- WEB BOARD
- MOBILE APPROVAL
- INFO MAIL

PROCESS DIRECTOR runs inside SAP and comes with an SAP interface and web browser interface.

WORK CYCLE provides a workflow engine inside PROCESS DIRECTOR allowing you to easily bring the business process in front of the right people.

MOBILE APPROVAL brings AP invoice workflow onto the mobile device.

EDI COCKPIT is an electronic entrance for EDI enabled processes.



Graphical user interface localization

- Dutch
- English
- French
- German
- Spanish

AP invoice handling is also available in these languages:

- Czech
- Hungarian
- Italian
- Japanese
- Polish
- Portuguese
- Romanian
- Russian
- Simplified Chinese
- Slovenian
- Swedish
- Turkish

Relevant SAP releases

- SAP R/3 Release 4.6C
- SAP R/3 Enterprise 4.7
- SAP ECC 5.0 (also known as mySAP ERP 2004)
- SAP ERP 6.0 (also known as mySAP ERP 2005)

Web Application server requirements

Java versions

- Java Runtime 5
- Java Runtime 6

Web application server – 100% J2EE compatible with:

- Java Servlet 2.4
- Java Server Pages JSP 2.0
- SAP Java Connector (JCO 2.0.10 or later)

Recommended servers

- Apache Tomcat 5.5.x
- Apache Tomcat 6.0.x

Recommended operating systems

- Microsoft Windows 2000
- Microsoft Windows XP
- Microsoft Windows 2003 Server
- Microsoft Windows 7
- Microsoft Windows Server 2008
- Microsoft Windows Server 2008 R2

Processor speed

- 2.0 GHz or faster

Memory

- 1 GB RAM or more

For a high number of users working in parallel, we recommend a minimum of 2 GB RAM.

Hard drive

- 10 - 20 GB of free space

Related products

DOCUMENTS